



SPACE HIRE PRICING FOR SOMERSET HOUSE RESIDENTS

We have a range of spaces available across Somerset House which residents can hire at reduced rates, subject to availability. These spaces can be hired for private use such as rehearsals, project development, filming/ photography and product launches. To qualify for our community resident rates, the hire or event must be organised, led and paid for by a resident, and not by any external contractors or clients.

A guide to the pricing structure for private hires in our small & medium spaces can be found below. Please submit an enquiry form to receive a tailored quote (please note this quote is not confirmation of your booking).

The final cost may vary from our initial quote depending on the level of event management support required and specific operational costs associated with your event. Our costs are broken down into space hire costs (dry hire) and operational costs, which are outlined below.

Somerset House Studios artists, Exchange bursary members, Future Producers & Black Business Incubator members are eligible for discounted rates (20%) on our standard space hire rates as they are part of subsidised programmes at Somerset House.

We actively encourage cross-community collaborations amongst Somerset House residents. If you are working in this way and need to hire space, the 20% discounted rate is applicable.

Pricing for public events and our larger spaces is available on request. All residents are entitled to a 50% discount on venue hire for the Portico Rooms & Navy Board Rooms on Mondays & Fridays (Mondays only in December), and a 25% discount on venue hire for the West Wing Galleries Monday – Fridays. Subject to availability.

Prices are valid July 2021 – March 2022

DRY HIRE COSTS – SMALL SCALE, PRIVATE HIRES

SPACE	RESIDENT RATES <i>(Per day, unless otherwise specified)</i>	
	STANDARD	DISCOUNTED*
Lancaster Room	£280 + VAT	£224 + VAT
River Rooms	£280 + VAT	£224 + VAT
Screening Room	£280 + VAT £160 + VAT	£224 + VAT – full day (over 5 hours) £128 + VAT – half day (up to 5 hours)
B13 (Screening Room Break-Out Space)	£45 + VAT	£36 + VAT
G16	£125 + VAT	£100 + VAT
G17	£50 + VAT	£40 + VAT
G18	£85 + VAT	£68 + VAT
G19	£50 + VAT	£40 + VAT
G20	£85 + VAT	£68 + VAT
The Gym	£60 + VAT	£48 + VAT
The Rifle Range	£60 + VAT	£48 + VAT
The Deadhouse	£500 + VAT	£400 + VAT

*Discounted rates are applicable to those on supported programmes including Somerset House Studios artists, Exchange bursary members, Future Producers & Black Business Incubator members. Those collaborating across communities are also entitled to the discounted rates.

OPERATIONAL COSTS

The number of hours required for each service will vary depending on the scope and scale of your booking.

Please note that operational costs are non-negotiable and discounts are only applicable to space hire.

CLEANING	£20 + VAT per hour (min. 1 hours) - *mandatory cost
PORTERAGE	£20 + VAT per hour (min. 4 hours)
STAFFING	From £15 + VAT per hour (min. 4 hours)
SECURITY	£20 + VAT per hour (min. 6 hours)
FURNITURE	Price available on request; subject to availability
TECHNICAL EQUIPMENT	Price available on request; subject to availability
AV SUPPORT	Price available on request; subject to availability
CATERING	Price available on request

FILMING & PHOTOGRAPHY FOR RESIDENTS

The tiers below are applicable for small scale non-commercial filming & photography requests, at reduced rates for residents. All commercial filming & photography requests are handled by the Commercial Events team and are subject to commercial rates. If your inquiry does not satisfy the criteria below, we will pass your request directly to the commercial events team (events@somersethouse.org.uk).

Please note: examples of filming / photography activity are not exhaustive.

Tier	Examples of Filming & Photography Activity	Locations Available	Equipment & Crew Size	Cost
1	<ul style="list-style-type: none"> - Headshots - Product Shoots - Interviews 	<p>Within your private workspace</p> <p>Free approved open / shared spaces</p> <ul style="list-style-type: none"> - Breakout Spaces - River Terrace (with the Thames as a backdrop) 	<ul style="list-style-type: none"> - Handheld camera equipment only (no more than 2 cameras) - Tripods allowed - Maximum crew size including talent: 4 - No set dressing / build 	<p>Free</p> <p>No Operational costs</p>
2	<ul style="list-style-type: none"> - Artistic Photoshoots - Artist Films - Product Shoots (More elaborate setups) - Fashion photo shoots (e.g. Model Casting / capturing a collection) - Interviews 	<p>All venue hire spaces (as listed above)</p> <p>Paid approved open/shared spaces</p> <ul style="list-style-type: none"> - Model Room - Snooker Rooms - Mid-Basement Corridor - Maker Street - Lightwells 	<ul style="list-style-type: none"> - Handheld equipment (no more than 2 cameras) - Minimum Production setup / set dressing (no build) - Maximum crew size including talent 4 - 8 	<p>Private Space Hire + Operational costs (as listed above) if booking a room</p> <p>If using open/shared spaces: £75 + VAT (standard)/ £60 + VAT (discounted) per space</p>
3	<ul style="list-style-type: none"> - Fashion Film Shoot - Low budget music video 	<p>All venue hire spaces (as listed above)</p> <p>Paid approved open/shared spaces</p> <ul style="list-style-type: none"> - Model Room - Snooker Rooms 	<ul style="list-style-type: none"> - Professional equipment (up to 4 cameras) - Minimum production setup / set dressing (small build) - Maximum crew size including talent: 15 	<p>£250 + VAT (standard)/ £200 + VAT (discounted)</p> <p>Filming & Photography fee, plus additional space hire / operation costs</p>

		<ul style="list-style-type: none"> - Mid-Basement Corridor - Maker Street - Lightwells 		
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MEETING ROOMS

The meeting rooms can be hired for either a half day (up to 5 hours) or a full day (over 5 hours). The prices below include basic operational costs (eg. cleaning), although there may be additional charges for extra requests (eg. portering of additional furniture).

Somerset House Studios artists, Exchange bursary members, Future Producers & Black Business Incubator members are eligible for discounted rates (20%) on our standard meeting room rates as they are part of subsidised programmes at Somerset House.

SPACE	RESIDENT RATES <i>(Per day, unless otherwise specified)</i>			
	STANDARD - HALF DAY	STANDARD - FULL DAY	DISCOUNTED* - HALF DAY	DISCOUNTED* - FULL DAY
New Wing 1	£80 + VAT	£110 + VAT	£64 + VAT	£88 + VAT
New Wing 2	£90 + VAT	£140 + VAT	£72 + VAT	£112 + VAT
New Wing 3	£90 + VAT	£140 + VAT	£72 + VAT	£112 + VAT
New Wing 4	£90 + VAT	£140 + VAT	£72 + VAT	£112 + VAT
West Wing 1**	£40 per hour		£32 per hour	
West Wing 2	£90 + VAT	£140 + VAT	£72 + VAT	£112 + VAT
Courtyard Meeting Room	£90 + VAT	£140 + VAT	£72 + VAT	£112 + VAT
Third Floor Meeting Room	£75 + VAT	£90 + VAT	£60 + VAT	£72 + VAT
Nelson Meeting Room	£75 + VAT	£90 + VAT	£60 + VAT	£72 + VAT

** West Wing 1 can be hired as an express meeting room with a charge per hour instead of per half day, for up to a max. of 2 hours per booking.